



Embassy of the United States of America

February 28, 2014

Dear Prospective Quoter:

SUBJECT: Request for Quotations Number SEC750-14-Q-0003

The Embassy of the United States of America invites you to submit a quotation to perform preventive maintenance services for the facility's Airstack Chiller Systems at the American Consulate located at Calle Santa Ana y Av. José Rodríguez Bonin, Sector San Eduardo in Guayaquil, Ecuador

The Contractor shall maintain the following systems in a safe, reliable and efficient operating condition.

- 1) Airstack System (6 modules)

The Contractor shall provide all necessary managerial, administrative and direct labor personnel, as well as all transportation, equipment, tools, supplies and materials required to perform inspection, maintenance, and component replacement as required to maintain the systems in accordance with the Statement of Work.

The Contractor shall provide the services of trained and qualified technicians to inspect, adjust, and perform scheduled preventive maintenance; and provide consumable materials.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed – Airstack System" to the Contracting Officer, Mr. Ramon Best, Embassy of the United States, Avigiras E12 – 170 y Eloy Alfaro, Quito Ecuador, **before 4:00 p.m. on April 4, 2014**. No quotations will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1 pricing;
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Direct any questions regarding this request for quotations to Ramon Best, **Contracting Officer** BestRE@state.gov and Jose Balseca BalsecaJJ@state.gov by letter or by telephone 5932 3985106 during regular business hours.

Sincerely,

Ramon E. Best
Contracting Officer